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11-12-2007

# Change in Eligibility for Administrative Internship

The College at Brockport, College Senate

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# SUNY BROCKPORT

College Senate  
State University of New York College at Brockport  
350 New Campus Drive  
Brockport, NY 14420-2925  
(585) 395-2586 (Fax) 395-2246

Resolution # 05

2007-2008

## COLLEGE SENATE

New Resolution: ☒  
Supersedes Res #: \_\_\_\_\_

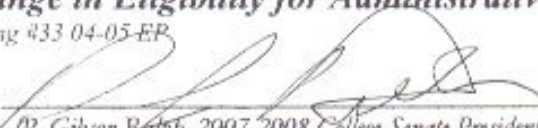
TO: Dr. John R. Halstead, College President

FROM: The College Senate: *November 12, 2007*

RE: → I. Formal Resolution (*Act of Determination*)  
II. Recommendation (*Urging the Fitness of*)  
III. Other, For Your Information (*Notice, Request, Report, etc.*)



SUBJ: ***Change in Eligibility for Administrative Internship, EDA 888***  
*routing 433 04-05-EP*

Signed:   
(P. Gibson Ralph, 2007-2008 College Senate President)

Date: *12/3/2007*

Please fill out the bottom portion and follow the distribution instructions at the end of this page.

TO: P. Gibson Ralph, The College Senate President

FROM: John R. Halstead, College President

RE: → I. Decision and Action Taken on Formal Resolution (circle choice)

a. Accepted

Implementation Effective Date: *(Fall 2005)* Spring 2008


b. Deferred for discussion with the Faculty Senate on \_\_\_\_/\_\_\_\_/\_\_\_\_

c. Unacceptable for the reasons contained in the attached explanation

II, III. Response to Recommendation or Other/FYI

a. Received and acknowledged \_\_\_\_/\_\_\_\_/\_\_\_\_

b. Comment: \_\_\_\_\_

Signed:   
(Dr. John R. Halstead, President, SUNY College at Brockport)

Date: *12/13/07*

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COLLEGE SENATE OFFICE  
RESOLUTION PROPOSAL COVER PAGE

ROUTING NUMBER\*

#33 04-05 EP

Replaces Resolution #:

NUMBER TO BE ASSIGNED BY SENATE OFFICE

**DEADLINE FOR SUBMISSIONS: FEBRUARY 23** - *Proposals received after the deadline may not be reviewed until next semester.*

Submit all proposals to the College Senate President electronically or on a disk with a hard copy.

Please provide cover page information requested.

[facprez@brockport.edu](mailto:facprez@brockport.edu), [senate@brockport.edu](mailto:senate@brockport.edu)

College Senate Office, 426 Allen Building

**1. PROPOSAL TITLE:**

Please be somewhat descriptive, for example, *Graduate Probation/Dismissal Proposal* rather than *Graduate Proposal*.

Minor Change in the Eligibility for Administrative Internship, EDA 888

**2. BRIEF DESCRIPTION OF PROPOSAL:**

This change pertains to eligibility for the Administrative Internship, EDA 888. We propose that in order to qualify for the Internship, that all credits taken at SUNY Brockport in current certification studies (EDA required courses) have received a grade of "B" or better. Students who do not meet this minimal requirement will not qualify for the Internship unless they retake the course and upgrade the letter grade to qualify. As this is a minor change, it is suggested that the matter be addressed in committee.

**3. PROPOSED IMPLEMENTATION DATE:**

Fall 2005

**4. SUBMISSION & REVISION DATES:** PLEASE DATE ALL UPDATED DOCUMENTS and resubmit to the Senate Office electronically prior to Senate review and vote at [senate@brockport.edu](mailto:senate@brockport.edu).

First Submission	Updated on	Updated on	Updated on
April 5, 2005 Senate Office rec'd 4/14/05	April 22, 2005		

**5. SUBMITTED BY: (contact person)**

Name	Department	Phone	Email
Joseph Hoff, Senator and Sandra Graczyk, EDA Chair	Educational Administration	585-395-2661	jhoffefact@aol.com

**6. COMMITTEES TO COPY: (Senate office use only)**

Standing Committee	Forwarded To	Date
<input checked="" type="checkbox"/> Enrollment Planning & Policies	Committee Chair	4/27/05 to GC but moved to EP
<input type="checkbox"/> Faculty & Professional Staff Policies	Chair Approval Signature	
<input type="checkbox"/> General Education & Curriculum Policies	Executive Committee	10/1/07
<input checked="" type="checkbox"/> Graduate Curriculum & Policies	Senate Floor	10/29/07 vote 11/12/07
<input type="checkbox"/> Student Policies	College President	
<input type="checkbox"/> Undergraduate Curriculum & Policies	Other	

\*(ROUTING NUMBER WILL BE A CHRONOLOGICAL NUMBER SEQUENCE FOLLOWED BY COMMITTEE INITIALS)

**To: Adair Korn, Faculty Senate**

**From: Sandra Graczyk, EDA Chair and Joseph Hoff, Faculty Senator**

Re: Minor change in Procedure

**Date: April 22, 2005**

We request that a minor change in procedure be submitted to the College Senate sub-committee and be authorized for new students matriculated into Educational Administration program for the spring 2006 semester or later.

This change pertains to eligibility for the Administrative Internship, EDA 888. We propose that in order to qualify for the Internship, that all credits taken at SUNY Brockport in current certification studies (EDA required courses) have received a grade of "B" or better. Students who do not meet this minimal requirement will not qualify for the Internship unless they retake the course and upgrade the letter grade to qualify.

It is anticipated that the record keeping for this benchmark procedure will be kept internally by the department so that other SUNY personnel need conduct no extra monitoring of eligibility.

It is anticipated that few students will be affected by this new protocol. However, this requirement will enable the department to improve standards for this essential field course.

Please do not hesitate to contact us should you or the committee have any questions.

**Revised from April 5, 2005 Submission**